

MAPLE PLACE MIDDLE SCHOOL



Principal – Mr. Matthew Howell

Interim Principal - Maureen Butler

Secretary – Mrs. Patricia Tomaino

School Nurse – Mrs. Jean Molzon

Guidance Counselor – Mrs. Megan Bonett

Telephone:

732-229-0267

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Website: www.oceanportschools.org

At Maple Place Middle School we believe that all students can succeed, and we are dedicated to fostering a love of learning. Our school community will work collaboratively to provide a progressive educational experience while encouraging our students to take academic risks to meet their potential. Our students will develop intellectually as they are inspired to explore diverse interests. They will become positive citizens in our ever-changing society.

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Mrs. Eileen Rolleri - Secretary, Special Services
Mr. Steve Larsen – Technology Coordinator

DISTRICT INFORMATION

EMERGENCY CLOSING

There are many reasons for closing schools. In order to assist parents, the following is done when:

Schools Open Late

The “Delayed Opening” will be 2 hours later than usual. Students should be at the bus stop 90 minutes later than scheduled.

Schools Close During The Day

In the event of school closing during the day, you will be notified by our Emergency Notification System.

FOUR-HOUR SESSIONS

There are days when the schools close after four-hour sessions. These days are for Parent Teacher Conferences, teacher professional development, before the Thanksgiving Recess and at the end of the school year etc. When the district conducts a four-hour session, Maple Place Middle School dismisses at 12:15PM. Please check the calendar and be sure your children know what to do on these four-hour session days. No lunch is served.

THE NEW JERSEY HARASSMENT, INTIMIDATION, AND BULLYING (HIB) POLICY

“Harassment, intimidation or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, relation, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory (handicap) disability. Or by any other distinguishing characteristic, that takes place on school property, at any school property, at any school-sponsored function (or), on a school bus, or off school grounds as provided for in section 16 or P.L.2010, CHAPTER 122, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:

- a) a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harassing a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property; (or)
- b) has the effect of insulting or demeaning any student or group of students (in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school); or
- c) creates a hostile educational environment for the student by interfering with a student’s educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Please check the school district website for more information.

MAPLE PLACE MIDDLE SCHOOL

CONDUCT

Students are responsible for their conduct in school, on the school grounds, and while on the way to and from school. Similarly, it is expected that students shall address school personnel as “Dr.,” “Mr.,” “Miss,” or “Mrs.” Continued and willful disobedience, open defiance of the authority of teachers, or any staff member, or use of profanity or obscene language shall be cause for disciplinary action and possible suspension. When the actions of a student jeopardize the health, safety or well-being of another child or building personnel, appropriate discipline from school personnel in accordance with state law and district policy will be administered.

TARDINESS POLICY

Tardiness is defined as not being in an assigned seat or assigned location by the time school and/or a class has begun. Promptness is an element of school attendance. Pupils who are late to school or to class, miss essential portions of the instructional program and create disruptions in the academic process for themselves and other pupils. Students late to school must report to the main office before going anywhere in the building. Students demonstrating a pattern of habitual lateness to school will be subject to remedial measures.

ABSENCES

Please call the school by 8:30 A.M. if your child is going to be absent. You will be contacted if the school does not hear from you. If you call, there will be no need to send a note when your child returns to school. If your child is absent for more than two days with no notification to the school, the Attendance Office may visit your home. **School District Policy stipulates pupil absences of 20 or more (unexcused) days in a school year will be in consideration of retention the following year.**

MAKE-UP WORK

A. Excused Absences

Pupils with excused absences must make up assignments, classwork, and tests within a reasonable length of time. In most cases, this time allotment shall be the same number of school days that were missed. Any assignment not made up is recorded as a “zero,” in the teacher’s grade book.

B. Unexcused Absences

1. Any absence other than for injury, illness, or family emergency is inadvisable and considered an unexcused absence.
2. A student who will be away during school days must submit a letter from the parent or guardian to secure a Vacation Notification Form from the main office. This form should be obtained a week before the trip and signed by the teacher, parents, and returned to the office for approval. The form does not indicate school approval of the absence; it is merely the awareness of trip dates. If the form is submitted properly, the student may make up for missed work.

Homework/classwork assignments will be given to a student on the last day of attendance in school before a trip. This work is due the day after the student returns to school. A child can receive a zero for each assignment not submitted. Tests missed during the vacation period will be made up at the teacher’s discretion.

HOMEWORK

Homework is a necessary and important part of our educational program. The time required to accomplish homework may vary from student to student and day to day. The daily amount of time devoted to homework in general should be about ten minutes per grade level.

Weekend and long term assignments follow these guidelines. Weekend homework not exceeding one night of work may be assigned. Parents are encouraged to check student’s assignments daily and to sign and return all homework notices.

SUBSTITUTE TEACHERS

Substitute teachers have the same authority as classroom teachers and are to be afforded the same respect. Negative reports about student behavior left by a substitute may result in disciplinary action.

PHONE NUMBERS, ADDRESSES & EMAIL

Please notify the school secretary if you change your phone number, email, or address. We cannot provide pupils/parents with other students' numbers.

FIRE DRILLS, LOCKDOWNS AND EVACUATIONS

Students should become familiar with room exits. Procedures for emergency exiting of the rooms and buildings are posted, and drills are held twice a month throughout the school year.

1. Students who are not with an assigned teacher when the alarm bell rings, are to leave through the nearest exit.
2. Students are to leave the room and building quickly and quietly. They must be quiet in the event a change of direction is given.

SECURITY PROCEDURES

1. Visitors **MUST** report to the security desk before going anywhere in the building.
2. **ALL** visitors must wear visitor's tags. **NO** exceptions.
3. Parents bringing forgotten items and other materials must drop items off at the security desk or main office. The staff will get the items and materials to your child.
4. No person will be instructed to let anyone into the building by opening locked doors.
5. At Maple Place Middle School, at the main entrance, you must identify yourself through the security camera intercom system.
6. Parents who are waiting to pick up their children from after-school help should wait outside.
7. Parents wishing to meet with a teacher shall do so through the main office. Unannounced visits pose a security risk and will not occur.
8. Parents must present a driver's license when picking their child up early.

LUNCH PROGRAM

Lunch, including milk, is available to all students for \$3.50. Students pay for lunches as they pass through the lunch line. Milk and ice cream may be purchased as per the price list. Menus are on our school website and cover a one-month period. Free and reduced price lunches or free milk are available for students who are eligible under Federal guidelines. The applications are also on our website or may be requested from the office at any time during the school year.

CAFETERIA

A well-balanced lunch is offered at school. The use of the cafeteria is a privilege. Cafeteria incidents and violations will result in disciplinary action.

Students must follow these regulations:

1. Dispose of all lunch litter in wastebaskets.
2. Return all trays and utensils to the designated areas.
3. Leave the table and floor around eating areas in a clean condition for others.
4. Remember that no food may be taken out of the cafeteria except when requested by a teacher.
5. Refrain from borrowing money from other students.
6. No passing out party invitations during school hours.
7. Recycle bottles and cans.

RULES FOR RECESS

Students are instructed in safe playground behavior and required to follow appropriate rules. Parents are required to reinforce these practices at home.

1. Students are to act in a safe manner.
2. Students must obey all safety rules and use caution.
3. Students are to engage in activities that are safe and avoid physical contact.
4. Students having questions about games or activities are to ask the adult supervisors on duty.
5. Students/parents are responsible for any damage occurring on school property.
6. Eating food outside is not permitted.

DRESS AND GROOMING

Students' appearance is the primary responsibility of themselves and their parents. Students are expected to maintain an appearance that is neither distracting to teachers or other students nor is detrimental to the educational process of the school. This requires that students wear shoes/sneakers and shirts at all times, and midriffs may not be exposed. No student may wear or display any clothing or buttons containing vulgar, obscene, profane, or distasteful language. See-through clothing is not permitted to be worn in school. No low-cut, backless, or bare-shouldered clothing is allowed. Hats or any form of head covering are not to be worn in school.

The following items are also impermissible to wear: flip-flops, strapless shoes (shoes must have backs and or straps), spaghetti strap tops (the width of a tank top must be at least two fingers wide), halter tops, short shorts (short shorts are defined as those that do not meet the fingertip rule), or any clothing deemed too revealing.

BICYCLE RIDERS AND WALKERS

Pursuant to New Jersey law, students under the age of 17 are required to wear a helmet. Permission may be suspended at any time for violation of rules. Any bus student who wishes to walk must have a note from a parent or guardian.

SAFE PEDESTRIAN PRACTICES

Students who walk to and from school should be instructed about safe pedestrian practices such as walking on the left side of the road facing traffic where there are no sidewalks, crossing the street at marked crosswalks, and being alert to traffic. Parents should frequently remind their children not to speak with strangers when walking to and from school and not to accept rides from individuals they do not know.

BUS RIDERS

Proper behavior of students on the buses is essential. The driver's first concern is to drive the bus. Inappropriate behavior endangers the safety of

all students. If your child is reported for unsatisfactory behavior, the principal may:

1. Give your child a warning.
2. Assign your child to a specific seat.
3. Suspend your child from the bus. Suspension from the bus does not mean suspension from school, and the parent becomes responsible for getting the child to and from school.
4. Repeated offenses may lead to forfeiture of bus riding privileges.

BUS REGULATIONS

Our transportation is a shared service and provided through Shore Regional High School. The following rules, regulations, and guidelines have been established to ensure the safe transportation of our pupils:

1. Every child must be seated and wearing a seat belt while riding on a school bus.
2. Pupils must remain in their seats while the bus is moving.
3. Pupils must stay in the assigned or chosen seat throughout the trip.
4. Fighting on a bus is not tolerated and may lead to suspension from the bus and/or school on the first offense.
5. Pupils' heads, hands, or arms are not allowed to extend through the open windows.
6. Pupils are to cooperate and participate quietly during emergency drills.
7. Pupils are required to ride on the bus assigned to them. No switching of buses is allowed without written permission.
8. Parents are held financially responsible for any markings, defacing, or damage of buses.
9. Books, papers, or trash are not to be thrown on the floor of the bus or out windows.
10. Pupils must not distract the driver from his/her duties.
11. Each child should look carefully to the left and right before crossing the road to or from the bus. Some cars DON'T stop for the red signal lights on a school bus.
12. Children should be at the bus stop at least five minutes before the scheduled time. Buses must keep to their schedules so pupils who miss the bus must find other means of transportation.

13. Walking or running on private lawns, leaning on shrubbery, and playing games in the streets while waiting for the bus is forbidden. No one is to stand in the street.

14. Due to the heavy load and tight timing, there can be no additional bus stops between those that are regularly scheduled.

15. Children will refer to the drivers as Mr. _____, or Mrs. _____.

16. Any behavioral problems may result in removal from the bus for a period of time, or further disciplinary consequences.

PICKING UP CHILDREN FROM SCHOOL

If you must pick your child up from school prior to dismissal, go to the main office, inform the secretary, and sign out your child. The office will arrange for your child to be dismissed from class. If someone else is to pick up your child from school, you must call the office ahead of time to provide that person with permission to pick up your child. You may also send in a note with your child stating that the person has your permission to pick up your child. The note will be kept by the school. Please be prepared with proper identification at the time of pick-up.

LOCKERS

Students have use of school lockers. They are responsible for their condition. Staff members make periodic inspections. Use only the locker assigned to you and keep it locked at all times. Do not tamper with another locker or give your combination to another person. There will be no sharing of lockers. The school assumes no responsibility for personal or school issued property that has been lost or stolen.

LOCKER INSPECTION

Student lockers may be inspected whenever it is deemed necessary. **Students do not have to be notified when these inspections are to occur.** Lockers should not be used for any reason other than what they are intended for.

MEDICATIONS

1. The parent/guardian must call the school nurse to discuss prescription medication to be administered. The medication must be brought to the nurse's office by an adult.

2. Written permission must be on file in the school office before any medication can be administered.

3. Medication to be administered must be in the original prescription container with the patient's name and the doctor's instructions and name. All prescriptions shall be kept in a locked closet/room.

4. Medication may be administered by the school nurse only.

5. Non-prescription drugs such as eye drops will not be administered.

6. Cough drops may be kept in a student's possession.

COMPUTER NETWORK AND INTERNET

ACCESS

Proper use of the Internet will be part of your child's academic life. Internet use will be under the guidance and control of classroom teachers and our network administrator. However, please be advised that the Board and its employees do not have control over the information on the Internet, although the Board shall attempt to provide prudent and available barriers to objectionable materials through the use of tracking logs on the server and surf watch software. Sites accessible by way of the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to certain individuals. The Board believes that the benefits to staff and pupils from access for collaboration, outweighs the disadvantages of access. The intention of the Board is to make the Internet available for the purpose of furthering its educational goals and objectives. However, the Board respects each family's right to determine whether or not to permit the pupil to use the school's computer network and Internet access. To gain independent access to the Internet, all students will be asked to provide written parental permission at the beginning of the school year.

1. Do not use a computer to harm or harass other people or their work.

2. Do not damage the computer or the network in any way.

3. Do not interfere with the operation of the network by installing unauthorized apps, illegal software, shareware, or freeware.
4. Do not violate copyright laws.
5. Do not view, send, or display offensive messages or pictures.
6. Do not share your password with anyone.
7. Do not waste limited resources such as disk space or printing capacity.
8. Do not trespass in another's folders, work or files.
9. Notify an adult immediately, if by accident, you encounter materials which violate the rules of appropriate use.
10. Be prepared to be held accountable for your actions and for the loss of privileges if the Rules of Appropriate Use are violated.

CELL PHONES AND ELECTRONIC ITEMS

Cell phones, electronic games and similar equipment must be turned off and kept in a locked locker until school has concluded for the day.

PROPERTY/CARING FOR SCHOOL PROPERTY

Educational facilities and instructional materials are provided by the school district. Marking or in any way destroying school property is not only inexcusable, but also subject to fine and punishment. Parents and guardians are responsible for vandalism, loss and damage caused by their children.

LOST AND FOUND

Rainy day and outerwear apparel, gym clothes, sneakers, book bags, lunch boxes, etc. should be marked with the child's name. Lost and found items may be claimed in a central location. The school district cannot be responsible for lost items. Unclaimed items are given to charitable organizations.

VALUABLES

Students should not bring valuables or large sums of money to school. If a learner has something of interest to share with the class, advanced arrangements should be made with the teacher so the item may be displayed and taken home immediately afterward.

OPEN HOUSE

Early in the school year, parents are invited to a back to school evening. This affords them an opportunity to meet their child's teachers. Teachers review curriculum, plans for the year, classroom procedures, homework, expectations, etc.

PICTURES

Each year children have photographs taken by a professional photographer who comes to the school. These pictures may be purchased. Information on dates of picture taking, cost, etc. will be sent home with each child at the beginning of the school year.

HONOR ROLL

There is only one honor roll. A grade of 90 or above in all subjects must be achieved. This includes physical education, related arts, and Spanish. Honor roll will be for 7th & 8th grade only.

PHYSICAL EDUCATION

Physical Education is taught on a daily basis. Students must wear sneakers and gym attire during gym class to participate. All students are provided with a separate gym locker and lock to store their belongings when not in use. All students MUST lock all belongings in their gym locker while in P.E. class. If students are to be excused from gym class, a doctor's note is required. It must specify the nature of the ailment, limitations, if any, and the period of time the child is to be excused.

EXTRACURRICULAR ACTIVITIES AND ATHLETIC TEAMS

Extracurricular activities will be offered at the Maple Place School, these include: sports and clubs.

Participation in activities is a privilege. The final decision regarding a student's eligibility rests with the Administration. The following rules and regulations regarding a student's participation in extracurricular activities are:

1. The student must maintain a satisfactory academic record during the year in order to remain in the activity. Any grade below 70 will result in automatic exclusion from activities until satisfactory improvement occurs. The academic progress of

each student is reviewed at two-week intervals. If a student is failing one or more subject when the progress review is made, he/she is excluded until the next review. The exclusion is intended to provide a period of time for the student to raise his/her grade to at least 70 (passing). If the student continues to fail one or more subjects, he/she will remain ineligible to participate. Failure to complete a season or activity due to ineligibility will result in no award/certificate being issued.

2. The student must maintain a satisfactory behavior record during the year/duration of activity.
3. Written permission from parent for participation in any after-school activity is required.
4. Students participating in sports programs are required by State law to have physical examinations before being permitted to try out or participate in any sports activity. This physical exam needs to be done by your personal physician. Injury may result from athletic participation. Any athlete will be excluded from all physical activity if he/she sustains an injury serious enough to inactivate him/her.
5. All athletic equipment and uniforms owned by the school district are loaned to the athlete for use during the season of participation. If equipment or uniforms are not returned in good condition, parents must pay for them. If an athlete is terminating his/her team status, equipment must be turned in to the coach immediately.
6. Students who accumulate more than two suspension events (either in-school or out-of-school) or more than five detentions during 1st & 2nd marking periods, will become ineligible for any school trips, school sponsored events, or extracurricular activities during the first half of the school year. Students who accumulate more than two suspension events (either in-school or out-of-school) during the 3rd & 4th marking periods or five detentions, will become ineligible for any school trips, school sponsored events, or extracurricular

activities during the second half of the year (this will include any 8th grade class trips).

GUIDANCE SERVICES

Guidance services are provided in the Oceanport Schools to assist all children. The guidance counselor is available to consult with and advise students and parents. All parents are requested to make an appointment if they need to see the Guidance Counselor or a teacher. Scheduling ahead of time assures adequate time to discuss concerns. Classes cannot be interrupted for unscheduled conferences with the staff. Conferences can be arranged by either a note or a phone call to the office or to the guidance counselor.

ACCESS TO SCHOOL RECORDS

The parent, guardian, or authorized representative may have access to the records of the pupil. An appointment to examine records must be made with the building principal. These records include academic records, results of school testing, and health data. It is the responsibility of parents or guardians to report to the principal in writing, and with legal documentation, any situation that may affect the sharing of records with any person(s). Upon written request, the school will provide parents with copies of pupil academic and health records.

PROMOTION AND RETENTION OF STUDENTS

Students are placed at the grade level where they are best adjusted academically, socially, and emotionally. The educational program provides for the continuous progress of students, however, retention shall be considered when:

1. The student is achieving significantly below ability and/or grade level.
2. Retention will not cause any undue social and emotional trauma.
3. A child fails two (2) or more core academic subjects (math, literature, language arts, science or social studies).

A general consensus of what is best for the individual student's continued academic, social, and emotional achievement guides the decision.

Parents are kept informed of their child's progress throughout the year (report cards, progress reports, conferences, etc.) and, whenever possible, will be notified during the third marking period if retention is being considered. Final notice of retention will be presented to the parents prior to the last report card.

HOME INSTRUCTION

Home instruction is provided upon receipt of a letter from a physician indicating that a student will be absent for at least a 10 school day period of time. Home instruction will be arranged by the Director of Special Services in cooperation with the building principal. Upon return to school, the student must present a note from his/her doctor indicating that he/she may return to regular classes. This note must be presented to the school nurse.

STUDENT WELFARE

The Division of Child Protection and Permanency provides services to neglected and abused children and their parents. A non-punitive agency, the Division's main objective is to protect these children from further harm while attempting, whenever possible, to maintain the integrity of the family unit. Treatment is aimed at the stabilization of family life through the enhancement of parental abilities. New Jersey law requires anyone having information regarding possible child abuse and/or neglect to report it immediately to the Division. Employees of the Oceanport Schools are required to fully cooperate with the Division.

TESTING PROGRAM

Standardized tests are administered to students to assess general ability and/or achievement in specific subject areas. All tests are approved by the Board of Education in accordance with state law. Parents or legal guardians of students may become acquainted with the nature of the tests and their uses by contacting the principal or guidance counselor.

PARENT/STUDENT COMPLAINTS

Any parent/student with a problem at school should speak first to the teacher, explain the problem and make an effort to have the problem corrected. If a resolution cannot be attained, then communicate concerns to the principal of the school.

AFFIRMATIVE ACTION GRIEVANCE PROCEDURE – Title IX

POLICY: It is the policy of the Oceanport Board of Education that students, employees, and parent/guardians may seek a remedy for an alleged violation relating to discrimination on the basis of race, color, creed, religion, sex, ancestry, national origin, social or economic status, or sexual orientation, through the use of the established grievance procedure.

Affirmative Action Office – Equity Officers

Matthew Howell - (732) 229-0267

Mark Maglione - (732) 542-0683

The Oceanport Board of Education is an equal opportunity employer.

SPECIAL PUPIL SERVICES (CHILD STUDY TEAM)

The New Jersey State Department of Education requires every school district to provide for children with learning disabilities. The district maintains a Child Study Team consisting of a Learning Disabilities Teacher/Consultant, School Psychologist, and school Social Worker. The Child Study Team also includes the language specialist, the school physician, the school nurse, and other specialists.

REFERRAL PROCEDURE

Teaching staff members, administrative staff and other professional staff of the district, parent(s), legal guardian(s) and other agencies working in and with the school district, may identify pupils who are experiencing physical, sensory, emotional, communication, cognitive, or social difficulties to the Child Study Team. Teaching staff members, administrative staff and other professional staff of the district shall provide interventions in the general educational program to alleviate educational problems prior to referral via the building I&RS team (Intervention and Referral Services).

However, if the pupil's educational problems are such that a direct referral to the Child Study Team is required, then interventions in the regular education program are not a prerequisite to an evaluation of services under N.J.A.C. 6A:12 when:

1. It can be documented that the nature of the pupil's educational problem is such that the evaluation to determine eligibility for services is warranted.
2. The parent(s) or legal guardian(s) makes a written request for an evaluation to determine eligibility for services.
3. The referral shall be forwarded to the Director of Special Services for consideration.

504 POLICY REGARDING STUDENTS WITH DISABILITIES

Section 504 is a federal civil rights statute that prohibits discrimination against persons with disabilities in programs receiving federal financial assistance. The Act protects a person with a disability who:

1. Has a physical or mental impairment, which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working);
2. Has a record of such impairment; or
3. Is regarded as having such impairment.

The Oceanport School District does not discriminate against persons with disabilities and provides access to qualified disabled individuals for all activities and programs.

The Act obligates school districts to identify, evaluate, and extend to every qualified student with a disability residing in the district a free appropriate, specialized instruction or related aids as deemed necessary to meet their educational needs, as adequately as the needs of non-disabled students are met. If you believe your child may have a disability that requires modifications or accommodations to his or her educational program, please contact: The principal, 504 Officer.

SCHOOL SEARCHES

Student lockers and desks are the property of the Board of Education and may be searched at any time. District personnel respect everyone's right to privacy but also have a responsibility to guarantee the safety and well-being of all students. If a reasonable suspicion exists, a locker/student may be subject to a lawful search.

SUBSTANCE AWARENESS

Substance abuse adversely affects a student's education and health as well as threatens the welfare of the entire school community. The Oceanport School District provides a comprehensive substance awareness education program. The district recognizes the need to provide assistance to students and their families suffering from substance abuse related problems. This assistance is made available through the district's Substance Awareness Coordinator and any appropriate agencies.

The district will take the necessary steps to protect students from harm and exposure to drugs and alcohol. A student who uses, possesses, distributes, or attempts to distribute drugs or alcoholic beverages on school premises or is under the influence of these substances, will be subject to appropriate disciplinary measures. These measures may include suspension, expulsion, and referral to an appropriate law enforcement agency.

DANGEROUS WEAPONS IN SCHOOL

No student shall knowingly possess, handle, or transmit any object considered a weapon on school grounds or buses. Dangerous weapons include firearms, explosives including firecrackers, chains, knives and other objects of no reasonable use to a pupil in school. A student who violates this policy will be subject to disciplinary and possible legal action.

SMOKING and ALCOHOL

New Jersey Law Chapter 96, P.L. 1989 prohibits smoking or alcohol on school property and school buses. Any student found in the possession of cigarettes, tobacco, or alcohol may receive three (3) days out of school suspension. Any student

smoking on school property or at a school function may receive five (5) days out of school suspension.

CENTRAL DETENTION

Violation of certain school policies or student responsibilities may result in the student being assigned to office detention. Detention takes precedent over all other student activities and is held from 2:45 – 3:30P.M.

SUSPENSIONS

A student may be suspended for these and other infractions:

- a. Theft
- b. Fighting on/off school property
- c. Using obscene language
- d. Tardiness, truancy and cutting classes
- e. Damaging/tampering with school property
- f. Leaving school without permission
- g. Possession and/or use of weapons/ fireworks
- h. Tampering with fire alarm system
- i. Cafeteria policy violation
- j. Insubordination
- k. Smoking, alcohol, drugs (possession or use)
- l. Inappropriate behavior, harassment
- m. Other

Each student must serve the time assigned in a satisfactory manner before being readmitted to the regular academic program. Students assigned will be prohibited from participating in activities during

the period of their suspension. This includes all school sponsored and/or supervised activities (including academic programs, social events, sports tryouts, practices, games, and extracurricular activities). Suspensions will be determined by school authorities and will reflect the severity of the offense committed. Parents/guardians will be notified of the action taken.

ACCIDENTS AND ACCIDENT REPORTS

Every effort is made to prevent accidents. When an injury occurs to a student, on school property or a class trip under school supervision, an accident report is completed by the school nurse. Please provide the school with your current telephone and emergency phone numbers so you may be contacted in the event of an accident.

SCHOOL INSURANCE

The Board of Education authorizes making accident insurance available. The Board does not profit from this service, nor is it responsible for insurance claims. If a student is not covered by family accident/medical insurance and that student intends to participate in school sports, it is recommended that parents take advantage of this service. The district DOES NOT carry accident/medical insurance on students or athletes.

Oceanport PTO Executive Board

2021-2022

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